



Guidelines For Poster Abstracts

APHM International Healthcare Conference and Exhibition 2010 13 - 15 July 2010, Kuala Lumpur Convention Centre, Malaysia

We welcome abstracts for poster presentations showcasing your hospital/department's programmes and activities relating to our theme : "3G's in Hospital Management – Governance, Giving and Greening".

General Guidelines for submission of abstracts

- 1) An individual may submit a maximum of two abstracts.
- 2) We will acknowledge receipt of all abstracts submitted and provide a registration number for reference. If this is not advised to you within 3 working days please email: **majmin@aphmconferences.org**
- 3) Presenting author of selected abstract, must register for the Conference.
- 4) Details and guidelines (poster size, font size etc) for the final preparation of accepted abstracts will be included with the notification of acceptance.
- 5) The selection of abstracts will be done by the APHM Committee, whose decisions are final.
- 6) Awards will be given for 1st, 2nd and 3rd best posters sponsored by Vamed Healthcare Services.

Instructions for preparation of abstracts

- 1) Abstract must be submitted in English, typewritten in font size 11 point Arial (preferred)
- 2) TITLE must be brief, concise and in CAPITALS
- 3) MAIN AUTHOR – Type in your name and final degree as you want it to appear in the Programme
- 4) CO-AUTHORS – Type names and degrees as per instructions above.
- 5) Text of the abstract must not exceed 250 words and be typed single-spaced, with only the left margin justified. Graphs, tables and illustrations cannot be included in the abstract.
- 6) The abstract should contain the following :
 - A statement of the objectives of the study
 - A description of the methods used
 - A summary of the results obtained
 - A statement of the conclusions reached
- 7) Submission of abstracts by email to : **majmin@aphmconferences.org**
- 8) **Closing date : 10 May 2010**
- 9) **Announcement of selected abstracts : 24 May 2010**



ABSTRACT SUBMISSION FORM

CLOSING DATE : 10 MAY 2010

**APHM International Healthcare Conference and Exhibition 2010
13 - 15 July 2010, Kuala Lumpur Convention Centre, Malaysia**

Please submit by email to : majmin@aphmconferences.org

Title :

Main Author name :

Designation :

Institution :

Address :

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Tel : Fax :

Email :

Co-Author's name (1) :

Co-Author's name (2) :

Co-Author's name (3) :

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Signature of Main Author

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Date

Text of abstract (maximum 250 words) : -